

**School Community Council Meeting Minutes**  
**September 8, 2010**  
**3:30 pm**

**Members in Attendance:**

James "Jim" Jensen	Tiffany Pope
Nancy Wood	Stephanie Osha
Heidi Matthews	Leslie Guido
Sue Nielsen	Tammie Todd
Howard Hong	Susan Carlisle
Christy Truscott	Julie Winfree
Gina Johnson	McKay Robinson

Meeting called to order by Nancy Wood (SCC Chair)

Agenda Items addressed:

1. Election of Chair, Vice Chair, and Secretary
  - a. Jim Jensen was nominated and voted for unanimously by the SCC to be our new SCC Chair for the 2010-2011 school year
  - b. Nancy Wood was nominated and by unanimous vote elected to be the secretary for the SCC during the 2010-2011 school year
  - c. Julie Winfree was nominated and by unanimous vote elected to be the Vice Chair for the SCC during the 2010-2011 school year
2. Meeting Dates for rest of year:
  - a. SCC voted unanimously for the following SCC meeting dates
    - i. Wednesday, September 8, 2010
    - ii. Monday, November, 15, 2010
    - iii. Monday, January 24, 2011
    - iv. Monday, March 21, 2011
3. Review of Open and public meetings act
  - a. Mr. Robinson reviewed the act by summarizing what was in the SCC handbook provided by the district at last year's training. The following items were highlighted:
    - i. Posting of meeting dates at least one week prior to each meeting and must include:
      1. Time, place, and date
      2. Agenda
      3. Previous meeting's minutes including those in attendance, matters discussed, and actions taken
    - ii. Meetings must be recorded
    - iii. Be sensitive to those in attendance whose primary language is not English
4. "Using Trust" DVD
  - a. sign off sheet was provided for SCC members to view and sign off that they had watched the DVD about Trust Land funds
5. Test Scores from 2009-2010 school year
  - a. Mr. Robinson showed SCC what results of CRT exams were for math and language arts.

- b. Math scored 81% of all students meeting mastery and Language Arts was 87% of all students meeting mastery
- 6. District Training
  - a. Tomorrow night (September 9, 2010) at Jordan High School's Atrium
  - b. Mr. Robinson stressed how beneficial the training is
- 7. Land Trust Funds
  - a. Mr. Robinson provided a summary of what was decided by the SCC last year on how the funds will be spent this year. He reminded the SCC that 4 aides have been hired to address intervention needs in areas of math, but not losing focus on literacy gains as well.
  - b. This data will be posted on the school's website as well as on the bulletin board in the main hall of the school just north of the main office.
- 8. Norms for future meetings
  - a. Begin and end on time
  - b. All individuals are considered equal and their contributions are as well
  - c. Everyone participates - silence = agreement
  - d. One speaker at a time with no side conversations
  - e. Attack the issues and not people
  - f. Support honest questioning
  - g. Honor agreements
  - h. Respect confidentiality
  - i. Strive for consensus
- 9. Procedures of SCC were discussed
  - a. Size - we have met all requirements with this years council
  - b. Quorum is defined as simple majority - no meetings held without that simple majority present
  - c. Decisions made by majority vote
  - d. Timeline/Meeting dates were listed above
  - e. No subcommittees were established but secretary was voted for
  - f. Informal type setting for our meetings, but will follow laws in place
  - g. Address elected members not attending meetings? - never had this problem in the past, but we will discuss how to address if it does arise.
  - h. How will other members of public be able to address concerns or ask questions? - time provided at end of each meeting where individual will be given two minutes to address the SCC with their concerns or questions
  - i. SCC will communicate with stakeholders by posting on website, posting on SCC board by office, and newsletters

This meeting was adjourned until Monday, November 15, 2010